

**APPLICATION FOR CITY OF STEUBENVILLE  
INFRASTRUCTURE REIMBURSEMENT  
ECONOMIC DEVELOPMENT INCENTIVE PROGRAM**

1. Applicant Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

2. Property Owner Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

3. Location of Project Site (Street Address): \_\_\_\_\_  
 \_\_\_\_\_

4. If applicant is the property owner, attach a copy of property deed to project site.

5. If applicant is not the property owner, attach a copy of the proposed lease or sales agreement for the project site.

6. Indicate the applicant's status by checking one of the categories below:  
 \_\_\_\_\_ New business start with no other locations either within or outside Steubenville.  
 \_\_\_\_\_ New business start with other locations either within or outside Steubenville.  
 \_\_\_\_\_ Expansion of an existing business already in operation in Steubenville.  
 \_\_\_\_\_ Relocation of an existing business already in operation in Steubenville.  
 \_\_\_\_\_ Relocation of an existing business not currently in operation in Steubenville.  
 \_\_\_\_\_ Other, explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

7. Will new jobs be created by this project? \_\_\_\_\_ YES \_\_\_\_\_ NO  
 Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. If yes to 7, above, describe the type and number of jobs to be created below:

<u>Job Type</u>	<u>Number</u>		<u>Average Hourly Wage</u>
	<u>Full Time</u>	<u>Part Time</u>	
Managerial/Professional	_____	_____	_____
Supervisory	_____	_____	_____
Staff (Skilled)	_____	_____	_____
Staff (Unskilled)	_____	_____	_____
TOTAL	_____	_____	_____

9. Will existing jobs in Steubenville be retained by this project?  
 \_\_\_\_\_ YES \_\_\_\_\_ NO Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

10. If yes to 9, above, describe the type and number of jobs to be retained below:

<u>Job Type</u>	<u>Number</u>		<u>Average Hourly Wage</u>
	<u>Full Time</u>	<u>Part Time</u>	
Managerial/Professional	_____	_____	_____
Supervisory	_____	_____	_____
Staff (Skilled)	_____	_____	_____
Staff (Unskilled)	_____	_____	_____
TOTAL	_____	_____	_____

11. For existing business indicate the total annual payroll for the last calendar year: \$\_\_\_\_\_.

12. For new business, indicate the total projected annual payroll for the first year: \$\_\_\_\_\_.

13. Describe the impact the business will have on the local and regional economy \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. Will the business supply or make purchases from other area businesses?

\_\_\_\_\_ YES \_\_\_\_\_ NO Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Will the business export products or services and/or replace products or services currently imported into the City, regionally, nationally or internationally? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. Attach a copy of a site plan indicating all buildings to be constructed and all improvements to be made to the site. The location of street and alley rights-of-way and public sanitary sewer and water supply easements must be shown.

17. Attach a copy of a project cost estimate prepared by a registered architect or professional engineer. The cost estimate must be detailed and include all costs on a “per unit” basis. Costs for infrastructure improvements in street and alley rights-of-way and in public sanitary sewer and water supply easements must be shown separately.

I hereby certify that the information contained on and provided with this application is accurate and correct.

\_\_\_\_\_  
Signature of Applicant or Applicant’s Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

NOTE: An original and three (3) copies of the completed application and accompanying documentation must be submitted.